

Federal Medical Centre

PMB 502, Yenagoa

Bayelsa State

Invitation for Submission of Technical and Financial Bids

1.0 Introduction

The Federal Medical Centre, Yenagoa, hereby invites interested reputable companies/contractors with the requisite experience and competence to submit technical and financial bids in respect of the 2012 capital projects execution in the hospital.

2.0 Projects

The projects involved are as follows:

Group A: Medical Equipment

2.1 Project FMC/2012/01 Procurement of Baby Incubators

2.2 Project FMC/2012/02 Supply and Installation of Theatre Suit

2.3 Project FMC/2012/03 Procurement, Installation and commissioning of

ERCP Endoscopy Unit with all Accessories HD Monitors.

3.0 Requirements for Bidding

All bidders are expected to submit the following vital documents:

1. Names, addresses and the telephone numbers of their companies
2. Certificate of Incorporation or Business name
3. Evidence of registration with the Federal Medical Centre, Yenagoa
4. Evidence of Tax Clearance Certificate for the past three (3) years
5. VAT Registration/VAT payments/Exemption certificate
6. Audited Account for the last three (3) years
7. Evidence of fulfillment of pension contributions.
8. Evidence of Requisite professionals and technicians to perform the job.
9. Evidence of experience of similar jobs and knowledge of the industry.
10. Evidence of financial capability vides Bank Statements of Account.
11. Evidence of ownership/lease of essential Construction equipment.
12. A sworn affidavit confirming that all information presented in the bid are true and correct in all particulars and that no officer of any relevant Committees of this entity is a former or present Director, or shareholder or has any pecuniary interest in your company.
14. Any other information that will enhance the application.

Payment of non-refundable processing fees of N30, 000.00 per job referenced above is required.

4.0 Submission of Pre-Qualification/Tender Documents

4.1 Submission of Tender Documents

The technical bid documents' must be returned in sealed envelope, marked at the top left hand corner with the 'Job Ref. No/name of the job' the company is applying for. The corresponding financial bid documents' should be in separate sealed envelope and also marked at the top left hand corner with the 'Job Ref. No/Name of the job'. The two envelopes i.e. "Technical Bid" and the "Financial Bid" documents should be enclosed in a larger envelope which must be sealed and addressed to the Medical Director, Federal Medical Centre, Yenagoa and should be dropped in the Tenders Box in the Procurement Department of the Hospital on or before **22nd August, 2012 by 12 noon**. Opening of the technical bid documents shall commence at 1p.m on same day in the Board Room of the hospital. On the next day, 23rd August, 2012 at 2.00pm, the names of qualified contractors from the Technical Bids Exercise will be announced and their financial bids will be opened. The financial bids submitted earlier by those that were not qualified will be returned to them unopened. Contractors or their representatives NGOs and the general public are also invited to attend.

Please NOTE the following:

- i. The submission of bid documents does not mean that Federal Medical Centre, Yenagoa is under any obligation whatsoever to award your company any contract.
- ii. All expenses incurred in connection with the bidding exercise shall be borne solely by the contractors or companies concerned.
- iii. Federal Medical Centre, Yenagoa reserve the right to cancel all bids and re-advertize if necessary.
- iv. Federal Medical Centre, Yenagoa or her appointed agents reserve the right to verify the claims by the companies; companies shall therefore include necessary authority and guarantee for such verifications.
- v. In addition, this advertisement is not meant for companies, contractors and/or suppliers that specialize in the sale of reconditioned, refurbished or "tokunbo" items or has a record of abandoned projects.

Signed:

Management